

# Help Wanted!!

## **Estimator**

### Responsibilities

The **key responsibilities** of this position include:

- Review and analyze client data to conceptualize the design
- Develop accurate quotation letter that presents Point Eight Power's technical and commercial proposals and any exclusions
- Effectively communicate with sales, engineers, and vendors to build the price
- Develop pricing guidelines and processes by utilizing feedback to make estimates easier to produce
- Organize output into Client Relationship Management software and project folder to effectively communicate to other departments
- Understand and professionally represent the PEP brand, mission, vision, and values.

### Requirements and Qualifications

Candidates for Estimator should possess the following **attributes**:

- Self management
- Teamwork
- Flexibility
- Goal achievement
- Resiliency
- Personal accountability
- Problem solving

Candidates for Estimator should possess the following **experience/education**:

- Minimum of 2 years experience in either OEM or facilities
- Minimum of 2 years experience in switchgear, motor controls, power generation, power distribution centers, or electrical
- Proficiency in the Microsoft Office Suite and Adobe Acrobat software is preferred
- High School Diploma is required
- Associates degree or technical degree preferred

Other requirements:

- Experience in Oil and Gas industry preferred

**Please see the Company Liaison for Applications!!**